

## Registering for the World Wide Wrap

Please consider this a 'cheat sheet' for registering your Men's Club / Brotherhood for the FJMC's World Wide Wrap, which is scheduled on this coming Super Sunday. [It's been that date since 2001.]

[Note: Because there are too many malicious people out in the internet world, you'll need to log into the FJMC website to register your club. If you don't remember whether you have a log-in ID, or can't remember your password (a common issue for many of us), prior to trying to log in and get frustrated, send an email to [Webmaster@fjmc.org](mailto:Webmaster@fjmc.org) and give it the title "My Login and Password for Registering for WWW". In this email, you'll want to give us the following information.

- Your name
- Your city and state (this is to distinguish between people with the same names and find your record, if it exists, quicker)
- Your club name
- Your club location (there are a bunch of B'nai Israel's, and we want to be sure we have the right one).
- If you're not affiliated with the FJMC, please tell us that as well.

Once we have this information, we will, in a reasonably prompt basis, send you a login ID and password so that you can complete the process. Please be aware that the FJMC has only three (3) paid staff members, and so most of this work is being done by volunteers, who, like you, are employed.

Once you've got your login ID and password, go to the FJMC website, and look under Activities and World Wide Wrap. The page will look like the image on the right. On the left side of the page is the World Wide Wrap menu, and you'll see Registration is the fourth line. Click on Registration link.



There will now appear a Member Login box on top of the World Wide Wrap Menu, where you can enter your UserName (the Login ID you were given) and password.

The Registration Form will ask for the following information:

- Congregation (remember that unaffiliated organizations and synagogues also register for the WWWrap)
- Location of Congregation.
- Club Name (as you type in this field, it will display clubs which are part of the FJMC's database which meet the criteria of what you've typed.) If your club is NOT affiliated with the FJMC, tell that information on the email which you send to the [Webmaster@fjmc.org](mailto:Webmaster@fjmc.org), so we can enter your club in the system. We'd need the following information for unaffiliated clubs / organizations:
  - The name of your group
  - Its location / address

- The name of your group's President, and
- Your wrap chairman.

Then we'll add you to the list.

- For affiliated clubs, if your club has a website, please provide the URL (the internet address)
- The information about your WWWrap Chairman, including name and email address.
- Who is currently the President of your club, name and email address
- Number of club members
- Estimated number of Wrappers (this is a required field)
- Estimated amount of Donations – if your Wrap will be asking for such donations, which is always a good idea.
- There are then two long text boxes that you can tell us about your Planned Program as well as any Comments you wish to add

Once you've finished adding all this information, click on the Submit button, and you're done. You can, however, amend your submission, to add more information, should you wish to do so.

If your club has suggestions or questions about enhancing their Wrap, contact the current Wrap Chairman.